

HARTPURY PARISH COUNCIL

Parish Clerk: Miss V Roberts, 2 Knights Way, Newent, Glos. GL181QL. Tel 01531 828171

25th April 2017

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for 3rd May 2017 at the Village Hall following the Annual Meeting of Hartpury Parish Council for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

Yours faithfully



Clerk & RFO to the Parish Council

1 Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of the Previous Bi-Monthly Meeting of the Parish Council and the Annual Parish Meeting

To agree and accept the minutes of the meeting held on the 6th March 2017 and the Annual Parish Meeting held on the 24th April 2017.

4. Matters arising from previous minutes

5. Public consultation

To provide members of the public with the opportunity to make statements and ask questions

6. Finance

6.1 Accounts for payments

To approve the payments for the month presented at the meeting

6.2 Financial statement and cash re-conciliation

To approve a financial statement and cash re-conciliation for the month

6.3 Statement of Accounts and Bank Reconciliation for 2016/17

To approve the Statement of Accounts and Bank Reconciliation for the year ending 31st March 2017

6.4 Annual Return for 2016/17

To approve the Accounting Statement and Annual Governance Statement for year ending 31st March 2017

6.5 Internal Audit 2016/17

To note the report of the internal auditor and agree to take any recommendations outlined.

7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Application Reference	Property	Details

8. Highways

To discuss any outstanding Highways matters

9. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

10. Dates of Forthcoming Meetings

To note the following meeting dates

3 rd July 2017	4 th September 2017	6 th November 2017	3 rd January 2018
5 th March 2018	23 rd April 2018???	7 th May 2018 to include the AGM of the Parish Council	