

HARTPURY PARISH COUNCIL

Parish Clerk: Miss V Roberts, 2 Knights Way, Newent, Glos. GL181QL. Tel 01531 828171

2nd January 2018

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for 9th January 2018 at 7.30pm at the Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.

Yours faithfully



Clerk & RFO to the Parish Council

1 Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting. Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of the Previous Bi-Monthly Meeting of the Parish Council.

To agree and accept the minutes of the Ordinary Bi-Monthly meeting held on the 6th November 2017.

4. Matters arising from previous minutes

To receive any matters arising

5. Public consultation

To provide members of the public with the opportunity to make statements and ask questions
Sarah Davies the Village Dementia Enabler will be attending the meeting to bring Councillors to introduce herself, explain the role and to bring the Council up to date with the Dementia Awareness Campaign.

6. Reports

- 6.1 To receive a report from the District Councillor – Philip Burford
- 6.2 To receive a report from the County Councillor – Brian Robinson

7. Highways/Police

- 7.1 To discuss any outstanding Highways matters including footpath matters
- 7.2 To discuss any Police matters

8. Finance

8.1 Accounts for payments

To approve the payments for the month presented at the meeting

8.2 Financial statement and cash re-conciliation

To approve a financial statement and cash re-conciliation for the month

8.3 Quarterly Financial Check

To carry out an internal audit to ensure all is in order

8.4 Notification of External Auditor

To advise the Parish Council of the newly appointed external auditor

8.5 Appointment on Internal Auditor

To agree and appoint the internal auditor for 2018/19

9. Planning

9.1 To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Application Reference	Property	Details
P1900/17/FUL	5 Laburnum Villas, Hartpury	Variation of condition 02 (approved plans) to amend fenestration and internal layout of no. 5 to allow the integral garage to be used as ground floor living space of planning permission P1568/15/FUL
P1931/17/FUL	Woodbine Cottage, Gloucester Road, Hartpury	Erection of a two storey extension

10. Grit Bins and Storage

To discuss the refilling of bins and storage of grit/salt in the village and any issues that may have arisen during the spell of icy weather.

11. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting if a decision is needed the item will be placed on the agenda for the next meeting

12. Dates of Forthcoming Meetings

To note the following meeting dates for 2017/18 & 2018/19

5 th March 2018
23 rd April 2018 Annual Parish Meeting
7 th May 2018 to include the AGM of the Parish Council
2 nd July 2018
3 rd September 2018
5 th November 2018
7 th January 2019
4 th March 2019