

HARTPURY PARISH COUNCIL

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27th June 2023

Members of the Public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 3rd July 2023 at 7.30pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Annual Meeting of the Parish Council held on Thursday 18th May 2023, the Annual Parish Meeting held on Monday 22nd May 2023 and the Extra-Ordinary Meeting held on Monday 26th June 2023.

4. Public consultation

To provide members of the public with the opportunity to make statements and ask questions

5. Reports

- 5.1 To receive a report from District Councillor Philip Burford
- 5.2 To receive a report from District Councillor Clayton Williams
- 5.3 To receive a report from County Councillor Philip Robinson

6. Finance

6.1 Accounts for payments

To approve the payments presented at the meeting – the list of payments will be circulated.

6.2 Financial statement and cash re-conciliation

To approve the income and expenditure to date, the current bank reconciliation and the budget against expenditure to date as previously circulated.

6.3 Quarterly Financial Check

To note that an internal financial check of the accounts will be undertaken to ensure that all is in order.

6.4 External Audit 2022-2023

To note that the completed exemption certificate has been submitted to the external auditors.

To note that the dates used for the Exercise of Public Rights is from Wednesday 7th to Tuesday 18th July 2023.

6.5 Assets and Inspection

To discuss and agree a date for the annual inspection of assets.

7. Schemes of Delegation

To consider the current schemes of delegation for urgent decisions, planning and finance and to discuss if these are to be kept in place.

8. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
There are currently no planning applications to discuss..		
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

Previously considered applications

Planning Ref	Property	Details of Application
P0697/23/FUL	Land Adjacent to Hartpury Village Hall, Over Old Road	Variation of condition 18 (surface water drainage scheme) of P1677/22/FUL to allow the delivery of off site drainage
Comment: The Parish Council have considered the planning application for Land Adjacent to Hartpury Village Hall, Over Old Road and have the following comments to make: • The Parish Council are concerned that the drainage proposals applied for are on a separate piece of land to the application site. The Parish Council request that if permission is given all relevant safety measures are implemented given the close proximity of the Primary School and the Village Hall. • The Parish Council would like to see the brick choice in the original application used and feel strongly that the alternative choice is out of character with the local area and surrounding buildings.		
P0715/23/FUL	16 Corsend Road	Erection of a single storey extension
Comment: The Parish Council have considered the planning application for 16 Corsend Road and have no comments to make.		

To discuss feedback following the planning committee meeting attended by Cllr C Davies and to discuss and agree any further actions that may be needed arising from this meeting.

9. Hartpury College and University 2030 Strategy

To discuss the previously received correspondence and to agree any comments to be submitted.

10. Police Matters

To receive and discuss any outstanding or new police matters

11. Highways

10.1 Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

10.2 Footpaths

To receive any updates following the extra-ordinary meeting held on Monday 26th June 2023

12. Bus Shelter

To discuss the repairs needed to the bus shelter and any estimates of costs that have been received and to agree the next steps to be taken.

13. Information Board

To discuss the replacement of the information boards in the area of the Church and at the bottom of Corsend Road.

14. Parish Council Zones

To discuss the idea of 'zones' in the Parish and if it is felt these would work and map out the way forward if agreed

15. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

16. Dates of next Meeting

Monday 4th September 2023