

HARTPURY PARISH COUNCIL

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1st November 2023

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 6th November 2023 at 7.30pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Casual Vacancy

To receive the application for the Parish Councillor vacancy and to agree co-option.

4. Minutes of previous meeting(s)

To agree and accept the minutes of the Ordinary Parish Council Meeting held on Monday 4th September 2023 and the Extra-Ordinary Meeting held on Tuesday 10th October 2023.

5. Public consultation

To provide members of the public with the opportunity to make statements and ask questions.

As per Standing Order 3 (e) members of the public may make representations, answer questions and give evidence at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the chairman of the meeting

6. Reports

- 6.1 To receive a report from District Councillor Philip Burford
- 6.2 To receive a report from District Councillor Clayton Williams
- 6.3 To receive a report from County Councillor Philip Robinson

7. Finance

7.1 Accounts for payments

To approve the payments presented at the meeting – the list of payments will be circulated to Cllrs.

7.2 Financial statement and cash re-conciliation

To approve the income and expenditure, bank reconciliation and budget against expenditure to date as circulated.

7.3 Budget 2024-25

To receive the proposed budget and discuss the precept for 2024-25 – precept requests will be due to the FoDDC towards the end of January 2023.

8. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
P1326/23/FUL	Agricultural Technical Skills Department, Hartpury House, Hartpury, Gloucester.	Erection of a two-storey detached building and associated facilities to be used as a veterinary nursing technical skills centre associated with Hartpury University & Hartpury College.
P1040/23/OUT	Buttersend Dairy, Buttersend Lane	To note that this planning application has been withdrawn
P1157/23/FUL	Shepherds Huts, Newberries Farm, Blackwells End	To note that this planning application has been withdrawn
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

9. Police Matters

To receive and discuss any outstanding or new police matters

10. Highways

10.1 Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

10.2 Footpaths

To discuss any updates received following the Footpath meeting held on the 10th October.

10.3 Flooding

The next STW update meeting is to be held on Tuesday 14th November at the Village Hall from 4.15pm to 6.45pm.

11. Zero Hour

To discuss the previously circulated information and to agree if the Parish Council wish to pass the motion to support and to issues a press release.

12. Biodiversity

To discuss the recently circulated statutory duty information and agree prior to the 1st January 2024 the steps the Parish Council will take.

13. Consultation on draft recommendations for division boundaries in Gloucestershire

To discuss the previously circulated information and to discuss and decide if the Parish Council wish to make any comments.

14. Meeting Start Time

To discuss and agree if the Parish Council wish to change the start time of the full council meetings from 7.30pm to 7.00pm.

15. Meeting Dates 2024-25

Wednesday 8th May 2024 - Annual Meeting of the Parish Council, Monday 1st July 2024 - Ordinary Meeting,
Monday 2nd September 2024 - Ordinary Meeting, Monday 4th November 2024 - Ordinary Meeting
Monday 6th January 2025 - Ordinary Meeting, Monday 3rd March 2025 - Ordinary Meeting

16. Bus Shelter

To discuss any updates regarding the works/repairs to the bus shelter (Hiams Lane) and to agree if any further works are needed.

17. Information Board

To discuss any updates regarding the replacement of the information boards in the area of the Church and at the bottom of Corsend Road.

18. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

19. Dates of next Meeting

Thursday 4th January 2024