

HARTPURY PARISH COUNCIL

2 Knights Way
Newent
Gloucestershire
GL18 1QL
Tel: 07807 540888 / 01531 828171
parishclerk@hartpury-pc.org.uk
www.hartpury-pc.org.uk

29th August 2023

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 4th September 2023 at 7.30pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only.. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Ordinary Parish Council Meeting held on Monday 3rd July 2023.

4. Public consultation

4.1 To provide members of the public with the opportunity to make statements and ask questions.

4.2 To receive an update on the 2030 strategy from a representative of the University and College to enable discussions to take place regarding any comments to be submitted by the Parish Council.

5. Reports

5.1 To receive a report from District Councillor Philip Burford

5.2 To receive a report from District Councillor Clayton Williams

5.3 To receive a report from County Councillor Philip Robinson

6. Finance

6.1 Accounts for payments

To approve the payments presented at the meeting – the list of payments will be circulated to Cllrs.

6.2 Financial statement and cash re-conciliation

To approve the income and expenditure, bank reconciliation and budget against expenditure to date as previously circulated.

6.3 Quarterly Financial Check

To note that an internal financial check of the accounts has been undertaken and to confirm that all is in order.

6.4 External Audit 2022-2023

To note that the external audit process has now been completed, that there were no matters raised and there are no actions to be undertaken.

6.5 Appointment of Internal Auditor

To consider and agree if GAPTC are to be appointed as the Internal Auditor for 2023-24.

6.6 Assets and Inspection

To discuss the recent asset inspection and to agree any actions to be taken.

6.7 Insurance

To discuss the insurance quotes received, to agree cover to be taken and that the cover is adequate.

7. Planning

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
P1019/23/FUL	82 Corsend Road	Erection of timber 9ft x 16ft shed on existing paved area
P1040/23/OUT	Buttersend Dairy, Buttersend Lane	Outline application for the erection of an agricultural workers dwelling with all matters reserved.
P0424/23/FUL	Hartpury Mill	Conversion of north section of the Haybarn to holiday cottage and associated conversion works to the interior
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

Previously considered applications

Planning Ref	Property	Details of Application
P0782/23/FUL	Green Farm, Blackwells End	Change of Use of Land from Agricultural to Equestrian, Use of Existing Farm Building for Stabling, Construction of Ménage, exercise yard and Horsewalker (Retrospective)
The Parish Council have considered the above application and have no comment to make.		

8. Police Matters

To receive and discuss any outstanding or new police matters

9. Highways

9.1 Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

9.2 Footpaths

To briefly discuss any updates received following the previous meeting and to agree a meeting date for October if needed.

10. Bus Shelter

To discuss the quotation(s) that have been received for the previously agreed repairs needed to the bus shelter (Hiams Lane) and to agree any quotation that is to be accepted and to discuss the next steps to be taken.

11. Information Board

To further discuss the replacement of the information boards in the area of the Church and at the bottom of Corsend Road.

12. Parish Council Zones

To discuss the idea of 'zones' in the Parish and to map out the way forward if the idea/areas are agreed to go ahead.

13. D-Day 80 Celebrations

To discuss the information circulated and agree an participation.

14. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

15. Dates of next Meeting

Monday 6th November 2023