

HARTPURY PARISH COUNCIL

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25th June 2024

Dear Councillors

You are summoned to attend a meeting of Hartpury Parish Council that has been arranged for Monday 1st July 2024 at 7.00pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Co-Option for Casual Vacancy

To receive and discuss the application received for the casual vacancy and to agree the co-option.

4. Minutes of previous meeting(s)

To agree and accept the minutes of the Annual Meeting of the Parish Council held on Wednesday 15th May 2024 and the Annual Parish Meeting held on Tuesday 28th May 2024.

5. Public consultation

To provide members of the public with the opportunity to make statements and ask questions.

As per Standing Order 3 (e) members of the public may make representations, answer questions and give evidence at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the chairman of the meeting.

6. Reports

- 6.1 To receive a report from District Councillor Philip Burford
- 6.2 To receive a report from District Councillor Clayton Williams
- 6.3 To receive a report from County Councillor Philip Robinson

7. Finance

7.1 Accounts for payments

To approve the payments to be circulated to Cllrs and which will be presented at the meeting.

7.2 Financial statement and cash re-conciliation

To approve the income and expenditure to date, the current bank reconciliation and the budget against expenditure to date.

7.3 Quarterly Financial Check

To note that an internal financial check of the accounts will be undertaken to ensure that all is in order.

7.4 External Audit 2023-2024

To note that the completed exemption certificate has been submitted to the external auditors.

7.5 Assets and Inspection

To discuss and agree a date for the annual inspection of assets.

7.6 Village Hall

To discuss the resurfacing of the Play Area and funding.

8. Financial Regulations

To review and agree the Financial Regulations as received from NALC/GAPTC.

9. Schemes of Delegation

To consider the current schemes of delegation for urgent decisions, planning and finance and to discuss if these are to be kept in place.

10. Grass Cutting

To discuss any existing or new grass cutting matters.

11. Planning

11.1 Planning Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
P0561/24/FUL	Brick House Farm, Buttersend Lane	Change of use of land for mixed use purposes (B8 Storage and Agriculture) to enable the retention of 12 static shipping style containers for storage use and an additional 29 units (part retrospective)
P1160/23/FUL	Land West of Little Orchard, Gloucester Road	Creation of new vehicular access and erection of three bungalows
P0376/24/FUL	Land Adjacent to Hartpur C of E School	Erection of bungalow, garage and parking (resubmission)
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

11.2 Draft Local Plan 2021-2041 Consultation

To discuss and agree any comments the Parish Council may wish to submit.

12. Police Matters

To receive and discuss any outstanding or new police matters

13. Highways

13.1 Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

13.2 Footpaths

To receive any updates.

13.3 Milestones

To discuss the Milestones and receive any quotes that have been received and any update on whether they can be moved slightly to better positions.

14. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

15. Dates of next Meeting

Monday 4th September 2024