

HARTPURY PARISH COUNCIL

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30th December 2024

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 6th January 2025 at 7.00pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only..

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Ordinary Meeting held on the 4th November 2024.

4. Public consultation

To provide members of the public with the opportunity to make statements and ask questions.

As per Standing Order 3 (e) members of the public may make representations, answer questions and give evidence at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the chairman of the meeting.

5. Reports

- 5.1 To receive a report from District Councillor Philip Burford
- 5.2 To receive a report from District Councillor Clayton Williams
- 5.3 To receive a report from County Councillor Philip Robinson

6. Finance

6.1 Accounts for payments

To approve the payments to be circulated to Cllrs and which will be presented at the meeting.

6.2 Financial statement and cash re-conciliation

To approve the income and expenditure to date, the current bank reconciliation and the budget against payments to date as circulated to Cllrs prior to the meeting.

6.3 Quarterly Financial Check

To undertake an internal financial check of the accounts to ensure that all is in order.

6.4 Internal and External Audits 2023-24

To agree and minute that all recommendations made have been actioned as agreed. Any outstanding actions for signing off will be covered under this Agenda Item.

6.5 Internal Audit 2024-2025

To consider the costs and agree if GAPTC are to be appointed to carry out the Internal Audit for 2024-2025.

6.6 Solar Powered Speed Indicator Devices

To continue discussions regarding the solar powered Speed Indicator Devices following any updates received from the recent C67 Meeting and to agree the way forward.

6.7 Lloyds Bank – Change of Account, Charges and Internet Banking

To receive information regarding the change by Lloyds to Community Account, the associated charges and Internet banking.

6.8 Grant Application

To receive information received regarding the Heritage Open Days and the request for funding support.

6.9 Budget and Precept 2025-2026

To consider the proposed budget as circulated prior to the meeting, to agree any changes to be made and the precept to be requested.

6.10 Bank Standing Order(s)

To agree that the ICO annual payment and the Office 365 annual payment be made as Direct Debits going forward, these will be revisited each year.

7. Grass Cutting

To receive an update regarding the hedge cutting at the War Memorial.

To discuss any other existing or new grass cutting matters.

8. Highways

8.1 Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and circulated with the agenda and minutes, to agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

8.2 Footpaths

To receive and discuss any updates or issues received.

8.3 Trees

The Clerk is in the process of obtaining quotes for the works to the trees and these will be discussed at the March meeting once all have been received.

8.4 Milestones

To receive an update on the Milestones following the costings that have recently been received.

8.5 Flooding

To receive an update regarding the next feedback meeting with Severn Trent Water which is to be held on Thursday 13th February 2025 at Hartpur Village Hall 4.30 to 6.30pm.

9. Planning

9.1 Planning Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
P1479/24/PQ3P	Woodside Farm, Buttersend Lane	Prior approval for the conversion of an existing agricultural building to a residential dwelling which may include extension of the building and/or building operations reasonably necessary for the conversion (revised submission)
P1489/24/FUL	Little Pandy , Blackwells End	Variation of Condition 2 (approved plans) relating to planning permission P2037/21/FUL to allow for minor changes to the design
P1507/24/LD1	Hartpur Methodist Chapel , Over Old Road	Application under Section 191 to establish whether the change of use of the lower ground floor of the Methodist Chapel as a day nursery is lawful
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

Previously considered applications

Planning Ref	Property	Details of Proposed Application	Comment Submitted
P1381/24/FUL	Grisedale, Broad Street	Erection of replacement porch, single-storey rear extension and loft conversion with increased roof height, rooflights and dormer windows.	Hartpur Parish Council have considered the above planning application for Grisedale, Broad Street and would like to submit the following comments: • There is a bedroom window that directly looks at the neighbouring property, and, if this window is essential, this should be obscure glass, as it is only 1m from the boundary. • Consideration should be given to reducing the height of the rear extensions so they are less prominent when viewed from adjacent properties.
P1377/24/FUL	The Cottage, Hiams Lane	Erection of two-storey rear and side extension and erection of a detached garage/store.	Hartpur Parish Council have considered the above planning application for The Cottage, Hiams Lane and have no comments to make.

10. Police Matters

To discuss any outstanding or new police matters.

11. Website and Email Accounts

11.1 To discuss the email changes and associated costs following the advice received to change to a .gov.uk email(s)

12. Communications

To receive an update on the FoDDC Initiative to create better communication between Parish and Town Councils and the District and County Councils.

13. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

14. Dates of next Meeting

Monday 3rd March 2025