

HARTPURY PARISH COUNCIL

2 Knights Way, Newent, Gloucestershire, GL18 1QL

Tel: 07807 540888 / 01531 828171

Email: parishclerk@hartpury-pc.org.uk Website: www.hartpury-pc.org.uk

29th October 2024

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 4th November 2024 at 7.00pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only..

All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Ordinary Meeting held on the 2nd September 2024 and the Extra Ordinary Meeting held on Monday 7th October 2024.

4. Public consultation

4.1 Grant Application

To receive an update from Ken Jollans as the Village Hall representative regarding the updated grant request for the Play Area surfacing.

4.2 Other Matters

To provide members of the public with the opportunity to make statements and ask questions.

As per Standing Order 3 (e) members of the public may make representations, answer questions and give evidence at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the chairman of the meeting.

5. Reports

- 5.1 To receive a report from District Councillor Philip Burford
- 5.2 To receive a report from District Councillor Clayton Williams
- 5.3 To receive a report from County Councillor Philip Robinson

6. Finance

6.1 Accounts for payments

To approve the payments to be circulated to Cllrs and which will be presented at the meeting.

6.2 Financial statement and cash re-conciliation

To approve the income and expenditure to date, the current bank reconciliation and the budget against payments to date as circulated to Cllrs prior to the meeting.

6.3 Quarterly Financial Check

To undertake an internal financial check of the accounts to ensure that all is in order.

6.4 Assets

To discuss the asset list as circulated with the agenda and minutes and to agree any alterations that may be needed.

6.6 External Audit 2023-2024

To minute that the external audit has been completed and no matters have been raised.

6.7 Internal and External Audits 2023-24

To agree and minute that any recommendations made have been actioned as agreed.

6.8 Internal Audit 2024-2025

To consider the costs and agree if GAPTC are to be appointed to carry out the Internal Audit for 2024-2025.

6.9 Clerks Salary 2024-2025 Discussions

To receive the nationally agreed pay increase and to agree to implement this backdated to April 2024.

6.10 Solar Powered Speed Indicator Devices

To receive and discuss the quotes for the solar powered Speed Indicator Devices and to agree the way forward.

6.11 Play Area Surfacing

To discuss the grant request from the Village Hall for the Play Area Surfacing and to agree if a donation is to be made and the agreed amount.

6.12 Budget and Precept 2025-2026

To consider the proposed budget as circulated prior to the meeting, to agree any changes to be made and the precept to be requested.

6.13 Bank Standing Order(s)

To consider and agree the payment(s) for the Website Hosting to be set up as a direct debit to come out of the Parish Council bank, this will then be reviewed annually.

7. Grass Cutting

To receive an update regarding the hedge cutting at the War Memorial.

To discuss any other existing or new grass cutting matters.

8. Highways

8.1 Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and circulated with the agenda and minutes, to agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

8.2 Footpaths

To receive any updates following the recent footpath meeting.

8.3 Trees

To receive an update on the recommended works and to agree that quotes are to be sought for discussion at the next meeting.

8.4 Milestones

To receive an update on the Milestones

8.5 Flooding

To receive an update regarding the next feedback meeting with Severn Trent Water.

9. Planning

9.1 Planning Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
P1211/24/TPO	Land North of Foley Rise, Hartpury	Undertake the following work to trees covered by Tree Preservation Order number DFTPO 260. (Numbering system in brackets refers to that which is used in the accompanying Ash management program). Ash (G8.1), reduce southern stem leaning west, by approximately 5 metres to a suitable growth point. Ash (G9.1), reduce northern stem to approximately 5 metres. Twin-stemmed Ash (G9.2), reduce to 4-5 metres. Triple-stemmed Ash (G9.3), remove deadwood on west side overhanging the garden.
P1244/24/TPO	Clara House, Danford Lane, Hartpury	PO164 T1 Quercus robur - sited on the highways verge at the junction between Danford Lane, Hartpury and the A417. Dismantle the upper crown and establish a monolith approximately 6-7m up, where the crown breaks.
P1231/24/FUL	Sunset View, Corsend Road, Hartpury	Erection of two-storey side and rear extension
P1305/24/AG	Old Oak Farm, Forge Lane, Upleadon	Application for determination as to whether prior approval is required for further details. Prior notification for the erection of a livestock building

Any further applications received after the publication of this agenda will be advised at the meeting.

Details of planning applications can be found on the Forest of Dean District Council website using the following link:
<https://publicaccess.fdean.gov.uk/online-applications/>

10. Police Matters

To discuss any outstanding or new police matters.

11. Website and Email Accounts

11.1 To discuss the new website compliance information received and the actions that are needed to implement these and the costs involved.

11.2 To discuss the email changes and associated costs following the advice received to change to a .gov.uk email(s)

12. Presenting an Award

To discuss the information received from GAPTC regarding the previously discussed presentation of awards.

13. Communications

To receive information on an initiative to create better communication between Parish and Town Councils and the District and County Councils.

14. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

15. Dates of next Meeting

Monday 6th January 2025