

HARTPURY PARISH COUNCIL

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27th August 2024

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 2nd September 2024 at 7.30pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Ordinary Meeting held on the 2nd July, the Extra Ordinary Meeting held on the 22nd July and the Extra Ordinary Meeting held on Monday 29th July 2024.

4. Public consultation

To provide members of the public with the opportunity to make statements and ask questions.

As per Standing Order 3 (e) members of the public may make representations, answer questions and give evidence at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the chairman of the meeting.

5. Reports

- 5.1 To receive a report from District Councillor Philip Burford
- 5.2 To receive a report from District Councillor Clayton Williams
- 5.3 To receive a report from County Councillor Philip Robinson

6. Finance

6.1 Accounts for payments

To approve the payments to be circulated to Cllrs and which will be presented at the meeting.

6.2 Financial statement and cash re-conciliation

To approve the income and expenditure to date, the current bank reconciliation and the budget against expenditure to date.

6.3 Quarterly Financial Check

To note that an internal financial check of the accounts was undertaken following the July meeting and to note if all was in order. A further check will take place in October for minuting at the November meeting.

6.4 Assets and Inspection

To discuss the inspection of assets and to agree any actions to be taken and or repairs to be carried out.
To receive an update on the tree surveys.

6.5 Insurance

To discuss the renewal document received for the second year of the three year long term agreement and to agree any changes to be made or that the insurance is still sufficient for the needs of the Parish Council.

6.6 Bus Shelter Leaflet Holder

To discuss estimates for the cost of replacing the leaflet holder and to agree if purchase is to be made.

7. Grass Cutting

To discuss any existing or new grass cutting matters.

8. Highways

8.1 Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

8.2 Footpaths

To receive any updates.

8.3 Milestones

To discuss the Milestones and receive any quotes that have been received and any update on whether they can be moved slightly to better positions.

9. Planning

9.1 Planning Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
No planning applications have been received.		

9.2 Draft Local Plan 2021-2041 Consultation

10. Police Matters

10.1 Councillor Advocacy Scheme

To discuss and agree if the Parish Council wish to sign up.

10.2 Other Matters

To discuss any outstanding or new police matters.

11. Training Opportunities

To discuss training opportunities offered through GAPTC and to agree if any Cllrs wish to attend.

12. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

13. Dates of next Meeting

Monday 4th November 2024