

HARTPURY PARISH COUNCIL

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1st July 2025

Members of the Public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 7th July 2025 at 7.00pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only.. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Annual Meeting of the Parish Council held on Thursday 15th May 2025 and the Annual Parish Meeting held on Monday 19th May 2025.

4. Public consultation

To provide members of the public with the opportunity to make statements and ask questions.

As per Standing Order 3 (e) members of the public may make representations, answer questions and give evidence at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the chairman of the meeting.

5. Reports

- 6.1 To receive a report from District Councillor Philip Burford
- 6.2 To receive a report from District Councillor Clayton Williams
- 6.3 To receive a report from County Councillor Stuart Graham

6. Finance

7.1 Accounts for payments

To approve the payments to be circulated to Cllrs and which will be presented at the meeting.

7.2 Financial statement and cash re-conciliation

To approve the income and expenditure to date, the current bank reconciliation and the budget against expenditure to date.

7.3 Quarterly Financial Check

To note that an internal financial check of the accounts will be undertaken to ensure that all is in order.

7.4 External Audit 2024-25

To note that the completed exemption certificate has been submitted to the external auditors and that all legally required audit papers were added to the website and noticeboard within the required timeframe.

7.5 Assets and Inspection

To discuss and agree a date for the annual inspection of assets.

7. Schemes of Delegation

To consider the current schemes of delegation for urgent decisions, planning and finance and to discuss if these are to be kept in place.

8. Grass Cutting

To discuss any existing or new grass cutting matters.

9. Planning

Planning Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
P0629/25/DISCON	Land Rear of Rosemary Cottage	Planning Act,1990 (As Amended) Land Rear Of, Rosemary Cottage, Gloucester Road, Hartpury. D
P0510/25/FUL	Land at May View, Gloucester Road	Revised Plans - Erection of a self Build detached 3 bedroom bungalow and detached garage with associated parking, landscaping and works.
P0653/25/FUL	17 Chapel End, Hartpury	Erection of a detached single garage
P0288/25/FUL Amended Description	Hartpury Methodist Chapel Over Old Road	Change of use of lower ground floor of methodist chapel to nursery with internal alterations for the removal of single W.C and replacement with two childrens W.C. and provision of a carpark for dropping off and collection.
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

10. Police Matters

To receive and discuss any outstanding or new police matters

11. Highways

Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

To discuss further the previously discussed crossing on the A417 in the Village.

Footpaths

To discuss the two potential gates to replace the stiles and to consider funding the cost and agree the next steps to be taken.

To receive any further updates.

Milestones

To discuss the Milestones and receive an update regarding the cleaning.

12. War Memorial

To receive an update on the War Memorial regarding the cleaning.

13. Defibrillator Training

To discuss if the Parish Council wish to arrange for a training session to be held in the Village.

14. Community Emergency Plan

To discuss the alterations needed to the plan, to agree if the plan is to be accepted or if any further amendments are needed.

15. Policies

15.1 To discuss the new policy for Planning Considerations and to agree if the policy is to be adopted.

15.2 To discuss the new policy for Precept increase Considerations and to agree if the policy is to be adopted.

16. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

17. Dates of next Meeting

Monday 4th September 2024