

HARTPURY PARISH COUNCIL

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24th February 2026

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 2nd March 2026 at 7.00pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in **green** are for decision all other items are for information only. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Ordinary Meeting held on Monday 5th January 2026 and the Extra Ordinary Meeting held on Tuesday 3rd February 2026.

4. Public consultation

To provide members of the public with the opportunity to make statements and ask questions.

As per Standing Order 3 (e) members of the public may make representations, answer questions and give evidence at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the chairman of the meeting.

5. Reports

- 5.1 To receive a report from District Councillor Philip Burford
- 5.2 To receive a report from District Councillor Clayton Williams
- 5.3 To receive a report from County Councillor Stuart Graham

6. Finance

6.1 Accounts for payments

To approve the payments for March 2026.

6.2 Financial statement and cash re-conciliation

To approve the income and expenditure to date, the current bank reconciliation and the budget against expenditure to date.

6.3 Microsoft Office 365

To discuss the Microsoft Office 365 renewal using 365 for Business (as recommended).

6.4 Domain, Website and Email update

To receive an update from the Clerk on the newly agreed and accepted domain, the new emails and the transfer of the website to the new domain and to agree the administration cost for the transfer by Wingnut Websites.

6.5 Quarterly Internal Check

To note that an internal audit check has been undertaken and to agree if all is in order.

6.6 Internal Audit 2025-26

To note that the Internal Audit is due to be carried out on the 2nd April 2026.

7. Grass Cutting

To discuss any existing or new grass cutting matters.

8. Planning

8.1 New Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals.

Planning Ref	Property	Details of Proposed Application
P1293/25/FUL	Land West of A417, Gloucester Road	Variation of condition 2 (approved plans) to allow for modifications to the approved plans relating to planning permission P0150/23/FUL
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

8.2 Revised Draft Local Plan

To consider the draft notes and complete the response to be submitted.

8.3 Land North of the Royal Exchange

To discuss the recently received and circulated information for the Land North of the Royal Exchange regarding lighting and the decision of the Parish Council.

9. Local Government Reorganisation

To discuss the recent information on the Local Government Reorganisation and to agree any comments that are to be submitted.

10. Assertion 10, Policies and AGAR

To discuss, agree and adopt the recently circulated new and updated policies: Data Protection Policy, Document Retention and Record Management Policy, FOI Publication Scheme, General Privacy Notices, IT Policy, Privacy Notice for Staff or Volunteers, Risk Management Policy and internal Checks (Audit) Policy.

11. Police Matters

To receive and discuss any outstanding or new police matters

12. Highways

12.1 Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

12.2 C67

To discuss any updates regarding the C67.

12.2 A417 Flooding

To discuss the recent and ongoing flooding on the A417 and surrounding roads.

To note that the recently acquired floodsax have been delivered and are stored with the snow warden and snow plough operator.

12.3 A417 Crossing

To discuss an email recently received from a parishioner regarding the A417 crossing.

12.4 Footpaths

To receive any further updates.

13. Hartpury Goodwill Festival

To receive and discuss information regarding this local event.

14. War Memorial and Milestones

To receive any updated quotes received for the cleaning and or re-lettering for the War Memorial and Milestones and to agree any works to be undertaken and the next steps.

15. Area of Land for Community Led Project

To receive an update and funding enquiry on the previous request for a community led project at the end of Broad Street

16. Community Emergency Plan

To discuss the plan including the recent amendments and to agree if the plan is to be accepted.

17. Date of Meetings 2026-2027

To agree the meeting dates for 2026-2027

18. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.