

HARTPURY PARISH COUNCIL

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29th October 2025

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 3rd November 2025 at 7.00pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Extra Ordinary Meeting held on the 27th August 2025, the Ordinary Meeting held on 1st September 2025, the Extra Ordinary Meeting held on the 29th September and the Extra Ordinary Meeting held on the 15th October 2025.

4. Public consultation

To provide members of the public with the opportunity to make statements and ask questions.

As per Standing Order 3 (e) members of the public may make representations, answer questions and give evidence at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the chairman of the meeting.

5. Reports

- 6.1 To receive a report from District Councillor Philip Burford
- 6.2 To receive a report from District Councillor Clayton Williams
- 6.3 To receive a report from County Councillor Stuart Graham

6. Finance

6.1 Accounts for payments

To approve the payments for November.

6.2 Financial statement and cash re-conciliation

To approve the income and expenditure to date, the current bank reconciliation and the budget against expenditure to date.

6.3 Quarterly Financial Check

To note that an internal financial check of the accounts has been undertaken to ensure that all is in order.

6.4 Bank Mandate

To receive the updated bank mandate and obtain signatures for submission.

6.5 Domain, Webhosting and Emails

To receive an update on the above and to agree the moving of the domain hosting to enable the .gov.uk application to proceed, to agree the webhosting and emails to continue with Wingnut Websites.

6.6 Clerks Salary 2025-2026 Discussions

To receive the nationally agreed pay increase and to agree to implement **this** backdated to April 2025.

6.7 Budget Discussions 2026-27

To continue discussions on the first draft budget.

6.8 Precept 2026/27 Discussions

To begin discussions regarding the precept for 2026-27 taking into account the budget for 2026-27.

6.9 Internal Auditor 2025-26

To agree the Internal Auditor for 2025-26 and to declare that the Internal Auditor is competent and independent of the Parish Council.

7. Grass Cutting

To discuss any existing or new grass cutting matters.

8. Planning

8.1 New Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
No planning applications have been received.		
To receive an update from the site meeting and hearing at FoDDC regarding the application at May View.		
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

9. Police Matters

To receive and discuss any outstanding or new police matters

10. Highways

Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

To discuss any updates regarding the C67.

To discuss further the previously discussed crossing on the A417 in the Village.

Footpaths

To receive any further updates.

11. War Memorial and Milestones

To receive an update on the War Memorial and Milestones quotes received for their cleaning and or re-lettering and to agree the way forward.

12. Parish Zones

To discuss ideas on Parish Council zones.

13. Civility & Respect Pledge

To discuss the pledge and agree if the Parish Council wish to sign up.

14. Welcome to Hartpury Packs

To consider the suggestion of Welcome Packs.

15. Community Emergency Plan

To discuss the plan including the recent amendments and to agree if the plan is to be accepted.

16. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

17. Dates of next Meeting

Monday 5th January 2026