

HARTPURY PARISH COUNCIL

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26th August 2025

Members of the public are invited to attend a meeting of Hartpury Parish Council that has been arranged for Monday 1st September 2025 at 7.00pm at Hartpury Village Hall for the transaction of business in the following Agenda. Members of the Council are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. Items shown in green are for decision all other items are for information only. All meetings of the Council are open to the public and press, members of the public and press will be asked to leave for agenda items taken confidentially in Committee under standing orders.

Yours faithfully



Clerk & RFO to the Parish Council

1. Apologies for absence

To receive, note and accept apologies for absence

2. Declarations of Interest

To receive any declarations of interest in any matter to be discussed at the meeting, Members are requested to identify the nature of the interest and indicate whether it is **personal** or **prejudicial**

3. Minutes of previous meeting(s)

To agree and accept the minutes of the Ordinary Meeting held on the 7th July 2025.

4. Public consultation

To provide members of the public with the opportunity to make statements and ask questions.

As per Standing Order 3 (e) members of the public may make representations, answer questions and give evidence at the meeting in respect of business on the agenda, the period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed five minutes unless directed by the chairman of the meeting.

5. Reports

- 6.1 To receive a report from District Councillor Philip Burford
- 6.2 To receive a report from District Councillor Clayton Williams
- 6.3 To receive a report from County Councillor Stuart Graham

6. Finance

6.1 Accounts for payments

To approve the payments to be circulated to Cllrs and which will be presented at the meeting.

6.2 Financial statement and cash re-conciliation

To approve the income and expenditure to date, the current bank reconciliation and the budget against expenditure to date.

6.3 Annual Insurance Renewal

To discuss the insurance renewal for the 3rd year of the LTA, to agreed that the insurance is still adequate and to agree payment of the invoice.

6.4 Quarterly Financial Check

To note that an internal financial check of the accounts will be undertaken to ensure that all is in order.

6.4 Poppy Wreath and Display

To receive a letter of thanks regarding the Poppy Displays from Linda Barr and all who take part.

To discuss and agree the donation of £50 for the poppy wreath and to discuss the display for Remembrance Day 2025.

6.5 Assets and Inspection

To receive feedback following the inspection of the assets at the walkabout on Sunday 17th August and to agree any works identified and the next steps.

6.6 Budget Discussions 2026-27

To receive the first draft budget to be considered at the November meeting to allow for any updated costs to be received from external sources such as GAPTC.

7. Grass Cutting

To discuss any existing or new grass cutting matters.

8. Planning

8.1 New Applications

To make recommendations to the Planning Authority upon the suitability of the following planning applications/appeals

Planning Ref	Property	Details of Proposed Application
P0954/25/FUL	Nyasa, Over Old Road	Removal of 19m long section of H1 Cypress (Conifer) hedge along boundary with Quarry Close and replacements with 1.6m high close board fencing.
P0510/25/FUL Revised Plans	Land at May View	Erection of a self build detached 3 bedroom bungalow and detached garage with associated parking, landscaping and works.
Any further applications received after the publication of this agenda will be advised at the meeting. Details of planning applications can be found on the Forest of Dean District Council website using the following link: https://publicaccess.fdean.gov.uk/online-applications/		

8.2 Local Plan

To discuss the Local Plan following the extra meeting on Wednesday 27th August and to agree the Parish Council comments to be submitted.

9. Police Matters

To receive and discuss any outstanding or new police matters

10. Highways

Most recently updated Highways report

To discuss the most up to date Highways list as submitted to Highways and agree any further comments to be made on outstanding matters and to receive any new matters to be raised.

To discuss any updates regarding the C67.

To discuss further the previously discussed crossing on the A417 in the Village.

Footpaths

To receive any further updates.

11. War Memorial and Milestones

To receive an update on the War Memorial and Milestones quotes received for their cleaning and to agree the way forward.

12. Trees

To discuss the recently undertaken agreed tree works to the Oak Tree (Corsend Road) and the Pear Tree (junction of Broad Street) and agree that the works previously agreed to the two trees are now completed.

To agree to ask for a Perry Pear Tree to be grown for the Village and agreed where the tree will be placed.

13. Ash Dieback Project

To discuss the opportunity to request trees/whips to be planted or for the Parish Council to plant and to agree if trees are required and where they would be placed.

14. Community 20s and Safer Road Initiatives

To discuss the previously circulated information and agree if the Parish Council wish to send an expression of interest.

15. Thermal Camera Loan Scheme

To discuss the offer of taking part in the thermal camera loan scheme offered by FoDDC and agree if the Parish Council wish to take part.

16. Parish and Town Council Communication – following cluster meetings held previously

To receive an update on the next steps and to note the dates of the hybrid meetings that have been arranged and to agree if a Parish Councillor will be attending.

17. GAPTC Councillor Portal Access

To discuss the invitation for Cllrs to access the GAPTC portal and agree those who wish to be able to access.

18. Parish Zones

To discuss ideas on Parish Council zones.

19. Community Emergency Plan

To discuss the plan including the recent amendments and to agree if the plan is to be accepted.

20. Other Items for Information Only/Future Agenda Items

Items brought to the Councils attention for information – no decisions will be made at this meeting, if a decision is needed the item will be placed on the agenda for the next meeting.

21. Dates of next Meeting

Monday 3rd November 2025