

Explanation of variances – pro forma

Name of smaller authority: **Hartpury Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in

	2019-2020	2020-202	Variance	Variance	Explanation	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
	£	£	£	%	Required?		
1 Balances Brought Forward	23,190	25,797				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	10,315	10,315	0	0.00%	NO		
3 Total Other Receipts	478	373	-105	21.97%	YES	Explanation not required, difference less than £200	
4 Staff Costs	2,666	2,802	136	5.10%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	5,520	9,766	4,246	76.92%	YES		There was £147 less spent on office consumables, £375 less on village repairs, £55 less paid for grass cutting, £93 less for room hire there were no election costs saving £147, there was less spend on Speed Indicator Device Items of £925, £261 less agreed spend from reserves and £102 less VAT paid. However there was more spend of £32 on GAPTC subscription, £87 on insurance premium, £759 on website provision, £280 additional spend on internal auditor, £100 spent on training for Cllrs and £5093 extra on S137 payments
7 Balances Carried Forward	25,797	23,917			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	25,797	23,917				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	10,636	11,086	450	4.23%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

	£	£	£
Earmarked reserves:			
Parry Seat Fund	110		
Neighbourhood watch signs	100		
Ashleworth Lane/Corsend Road Fencing	2500		
Footpath stiles/kissing gates	5000		
Bench Repairs	195		
Provision for Contested Election	1500		
Reserve 7			
		9405	
General reserve	14512		
		14512	
Total reserves (must agree to Box 7)			23917

Parry seat fund	110
Neighbourhood watch signs	100
Ashleworth Lane/Corsend Road Fencing	2500
Footpath stiles/kissing gates	5000
Bench Repairs	195
Provision for Contested Election	1500