

Hartpury Parish Council

Minutes of the meeting held on Monday 2nd September 2024 at Hartpury Village Hall at 7.00pm.

Present: Cllr M Clarke (Vice-Chairman), Cllr C Davies, Cllr R Watson, Cllr R Pett, Cllr R Hunt

The meeting was chaired by Cllr M Clarke and the minutes were taken by the Clerk.

Two members of the public attended the meeting.

1. Apologies for Absence:

Apologies were received from Cllr R Gregory, and Cllr K Freeman, the apologies were minuted and accepted by the Parish Council. District Councillor C Williams sent his apologies. County Councillor P Robinson sent his apologies.

2. Declarations of Interest

No declarations of interest were made.

3. Minutes of Previous Meeting(s)

It was proposed by Cllr C Davies that the minutes of the Ordinary Meeting held on the 2nd July, the Extra Ordinary Meeting held on the 2nd July and the Extra Ordinary Meeting held on the 19th July be signed as a true record, this was seconded by Cllr R Pett and agreed by all Cllrs present.

4. Public Consultation

Two parishioners attended the meeting regarding the Local Plan regarding Land at the Rear of Broad Street as it is believed that greater crested newts are in this area and the lack of infrastructure to support this development. District Cllr Burford explained the Local Plan process and the future changes under the new Government.

5. Reports

5.1 District Councillor Philip Burford spoke to Cllrs about the Draft Local Plan and housing, the full Council meeting and motions from that meeting.

5.2 District Councillor Clayton Williams sent his apologies.

5.3 County Councillor Philip Robinson sent his apologies.

6. Finance

6.1 Accounts for payments

It was proposed by Cllr R Watson that the payments as previously circulated and presented at the meeting be made, this was seconded by Cllr R Hunt and agreed by all Cllrs present and it was resolved to sign the cheques.

Payee	Details	Power	Amount
2.9.24	V Roberts	GPC	£518.49
2.9.24	HMRC	GPC	£116.60
2.9.24	GAPTC	GPC	£90.00
2.9.24	Zurich Insurance	GPC	£884.00
2.9.24	Hartpury Village Hall	GPC	£61.38

Income Source	Details	Amount
Lloyds	Interest	31.16
Lloyds	Interest	28.27

6.2 Financial statement and cash re-conciliation

It was proposed by Cllr R Watson to approve the income and expenditure to date, the bank reconciliation to date and the expenditure against budget to date, this was seconded by Cllr R Hunt and agreed by all Cllrs present.

6.3 Quarterly Financial Check

The quarterly internal check took place in July and it was confirmed that all was in order, the next Quarterly check will take place in October/November.

6.4 Assets and Inspection

The assets have been inspected and the register will be updated and circulated. The hedge at the War Memorial needs to be cut back and the Clerk will speak to the grass cutters for the costs to add this to the grass cutting and the quotes for the tree inspections are being gathered.

6.5 Insurance

The Insurance renewal was discussed for the 2nd year of the 3 year LTA and the Parish Council assured itself that the insurance cover was sufficient for the needs of the Parish and no amendments were needed.

6.6 Bus Shelter Leaflet Holder

The replacement leaflet holder for the bus shelter was discussed and costs considered, it was agreed that a new holder should be purchased at a maximum cost of £50 as this is well used for notices to be placed into the board.

7. Grass Cutting

The Clerk is to speak to the grass cutters to seek a quote for adding the hedge behind the War Memorial to the grass cutting.

8. Highways

8.1 Most recently updated Highways report.

The updated Highways report has been sent through to Andrew and will be circulated to Cllrs to show the items to be removed to allow the list to be updated again.

Highways are to be reminded that the hedge on the A417 in the area of the Old Canning Arms is still to be cut.

The hedge located on Corsend Road is in hand with Cllr M Clarke.

Please send any new matters to the Clerk to be added and sent to Highways.

8.2 Footpaths

An update is awaited from the Footpath Officer. It was agreed to hold a meeting on Monday 7th October at 7pm to discuss the footpaths and kissing gates and the idea of a village walk.

8.3 Milestones

Quotes for the works are being gathered, once received this matter can be discussed further, it has been ascertained that the Milestones can be moved slightly.

9. Planning

9.2 Planning Applications

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details
P0970/24/FUL	Old Oak Farm, Forge Lane, Upleadon	Erection of two-storey extension
• Hartpury Parish Council considered the application for Old Oak Farm and have no comments to make.		

9.3 Draft Local Plan

It was agreed to add the bus service to the November agenda to discuss with County Councillor Philip Robinson.

Thanks were minuted the Chair, Vice-Chair and Clerk for collating together the comments for submission in August.

10. Police Matters

The Advocacy Scheme was discussed but unfortunately no-one is able to attend.

11. Training Opportunities

The Clerk will be attending some of the online seminars (no costs are involved) and will liaise with the Chair and Vice-Chair regarding the Planning in Plain English training.

12. Other Items for Information Only/Future Agenda Items

- Information has been sought on the giving of an award which will be circulated and added to the Agenda in November for further discussion to take place.
- The setting up and costs of Parish Council email for Cllrs will be added to the next Agenda.
- The solar powered SIDs are to be added to the November Agenda so that the quotes gather by Cllr C Davies can be discussed and the way forward agreed.

13. Date of next Meeting

Monday 4th November 2024

The meeting closed at 9.25pm