

Hartpury Parish Council

Minutes of the meeting held on Monday 1st July 2024 at Hartpury Village Hall at 7.00pm.

Present: Cllr M Clarke (Vice-Chairman), Cllr C Davies, Cllr R Watson, Cllr R Pett, Cllr K Freeman
Cllr R Hunt (after co-option)

The meeting was chaired by Cllr M Clarke and the minutes were taken by the Clerk.

1 member of the public attended the meeting.

1. Apologies for Absence:

Apologies were received from Cllr R Gregory, the apologies were minuted and accepted by the Parish Council.
District Councillor C Williams sent his apologies.

2. Declarations of Interest

Cllr M Clarke declared an interest as a neighbour with regard to the planning application for Land West of Little Orchard.

3. Co-Option for Casual Vacancy

The co-option application from Mr Hunt was discussed and it was proposed by Cllr R Pett that Mr Hunt be co-opted onto the Parish Council, this was seconded by Cllr Kim Freeman. Mr Hunt signed the acceptance of office form.

4. Minutes of Previous Meeting(s)

It was proposed by Cllr R Watson that the minutes of the Annual Parish Meeting and the Annual Meeting of the Parish Council be signed as a true record, this was seconded by Cllr C Davies and agreed by all Cllrs present.

5. Public Consultation

Mr Ken Jollans attended the meeting to discuss the funding application for the Village Hall regarding the Play Area resurfacing. Ken explained the funding that had been received to date and potential further available funding and the funding amount for consideration by the Parish Council. It was agreed that the Parish Council would discuss and decide under Agenda item 7.6.

6. Reports

- 6.1 District Councillor Philip Burford spoke to Cllrs about the Full Council meeting, the appointment of the new Leader of the Council, the resignation of the Monitoring Officer and the Draft Local Plan for which comments need to be submitted by the 13th August 2024.
- 6.2 District Councillor Clayton Williams sent his apologies.
- 6.3 County Councillor Philip Robinson spoke to Cllrs about the continued investment in roads and the innovative equipment that is currently being trialled, the Fix My Street app that is being widely used with great success, the bid to the Dept for Transport and the zero emissions/ electric buses that re beginning to be used in the County, the successful bid for an Education Hub for Music, the allocation of students into schools for 2024/2025, the Build Back Better Scheme and the financial savings created by the incinerator.

7. Finance

7.1 Accounts for payments

The Vice-Chairman, Chairman and Clerk agreed the purchase of a charger for the Speed Indicator Device to allow for continued use of the equipment, this invoice was presented at the meeting.

It was proposed by Cllr K Freeman that the payments as previously circulated and presented at the meeting including the invoice for the charger be made, this was seconded by Cllr R Pett and agreed by all Cllrs present and it was resolved to sign the cheques.

Payee	Details	Power	Amount
V Roberts	Salary & Home Working April & May	GPC	£518.49
HMRC	PAYE/NI April & May	GPC	£116.60
Hartpury Village Hall	Room Hire for Meeting	GPC	£61.38
GAPTC	Training - Being a Better Councillor (2 Cllrs)	GPC	£90.00
Mr M Clarke	SID Charger	GPC	£38.10

Income Source	Details	Amount
Lloyds	Interest	27.53
HMRC	Tax Reclaim	363.82

7.2 Financial statement and cash re-conciliation

It was proposed by Cllr K Freeman to approve the income and expenditure to date the bank reconciliation to date and the expenditure against budget to date, this was seconded by Cllr R Pett and agreed by all Cllrs present.

7.3 Quarterly Financial Check

As Cllr M Clarke is chairing the meeting the check will be undertaken after the meeting and minuted in September.

7.4 External Audit 2023-2024

It was noted that the exemption certificate has been submitted to the external auditors.

7.5 Assets and Inspection

The Clerk is to circulate some dates for August for the annual inspection of assets.

It was agreed that quotes are to be sought for the inspection of the trees for consideration / agreement of any recommended works to the trees at the September meeting.

7.6 Village Hall

The Parish Council considered the funding application for the Play Area Surfacing and agreed that they would like to see firm costings for the proposed works and the results of the survey that is to be carried out to assess public opinion/gather data on the resident usage of hall . The Parish Council would then be able to consider an application in the future.

8. Financial Regulations

The Financial Regulations were reviewed at the meeting, it was proposed by Cllr R Watson that the changes as directed via GAPTC and the alterations made by the Parish Council be accepted this was seconded by Cllr K Freeman this was accepted by all and it was resolved to adopt the Financial Regulations without further change.

9. Schemes of Delegation

The previously agreed Schemes of Delegation were considered and it was resolved that these be accepted without change.

10. Grass Cutting

The cutting of the grass in the area opposite the War Memorial has been added to the grass cutting with Finch as agreed at meeting in May.

11. Planning

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details
P0561/24/FUL	Brick House Farm, Buttersend Lane	Change of use of land for mixed use purposes (B8 Storage and Agriculture) to enable the retention of 12 static shipping style containers for storage use and an additional 29 units (part retrospective)
Hartpury Parish Council considered the above planning application for Brick House Farm, Buttersend Road, Hartpury at their meeting last night and would like to submit the following comments:		
- The Parish Council would ask that the units are a dark green in keeping with the existing units and the surrounding area. - The Parish Council would ask that dark green screening is put in place along Buttersend Road and the proposed units will be visible from the road.		
P1160/23/FUL	Land West of Little Orchard, Gloucester Road	Creation of new vehicular access and erection of three bungalows
Hartpury Parish Council considered the above planning application for Land West of Little Orchard at their meeting and would like to submit the following comments.		
The Parish Council have concerns regarding the speed of the traffic in the area as the proposed widening of the visibility splay is still not sufficient for the speeds that vehicles travel at.		
P0376/24/FUL	Land Adjacent to Hartpury C of E School	Erection of bungalow, garage and parking (resubmission)
Hartpury Parish Council considered the above planning application for Land Adjacent to Hartpury C of E School, Gloucester Road at their meeting and would like to submit the following comments.		

- The site is identified as having an amenity through its 'Important Open Area' designation. The build form and use of the proposal would result in this value being lost and as such there would be a conflict with policies CSP 1 and CSP 9 of the strategy and policies AP 1 and AP 9 of the allocation plan.
- The proposed development would fail to deliver a continuous footpath on the eastern side of the A417 from access to the proposed development to the corner of Over Old Road. Such a provision is considered essential to encourage occupiers of the bungalow to walk to the Village Hall (which on occasion has a pop up Post Office) and the Primary School.
- As such the proposal is considered to be contrary to the provision of National Policy Framework that encourages active travel of policy AP 1 and AP 4 of the allocations plan.

12. Police Matters

There were no Police matters to discuss.

13. Highways

13.1 Most recent updated Highways report.

The updated Highways report has been sent through to Andrew and circulated to Cllrs.

Please advise the Clerk of any additional matters to be sent to Highways.

13.2 Footpaths

There were no matters to discuss.

13.3 Milestones

Quotes for the works have been requested and further information is to be sought from Highways regarding the moving of the milestones (a small distance) to avoid further damage to them after any agreed repairs.

14 Other Items for Information Only/Future Agenda Items

- Following the prize giving day attended by the Chairman and the Vice-Chairman it was raised whether the Parish Council could give a community award. The Clerk is to seek information on whether this is allowed either as a trophy or a certificate and will add this to the agenda for September for discussion.
- The notice basket at the bus shelter has been vandalised and is in need of replacement, this will be added to the September Agenda for estimates to be received and discussion to take place.

15 Date of next Meeting

Monday 2nd September 2024

The meeting closed at 10.00pm