

Hartpury Parish Council

Minutes of the meeting held on Monday 1st September 2025 at Hartpury Village Hall at 7.00pm

Present: Cllr R Gregory (Chair) (RG), Cllr R Watson (RW), Cllr R Pett (RP), Cllr K Freeman (KF) and Cllr M Clarke (Vice Chair) (MC)

The meeting was chaired by RG and the minutes were taken by the Clerk.

There were no members of the public present.

1. Apologies for Absence:

Apologies for absence were received from Cllr C Davies (CD) and Cllr R Hunt (RHU) the apologies were minutes and were all accepted.

2. Declarations of Interest

No declarations of interest were received.

3. Minutes of Previous Meeting(s)

It was resolved by all Cllrs present to accept the minutes of the Ordinary Meeting held on the 7th July , the minutes were signed as a true record.

4. Public Consultation

There were no members of the public present.

5. Reports

5.1 District Cllr Philip Burford spoke to Cllrs about the local plan and the government reorganisation.

5.2 District Cllr Clayton Williams sent his apologies.

5.3 County Cllr Stuart Graham spoke to Cllrs about the C67 letter that has now been sent regarding the TRO/Scheme and the two phases that govern the progress of the TRO/Scheme. If no action taken or if it is unsuccessful the case can be taken to Govt. The C67 will be added to the November meeting.

6. Finance

6.1 Accounts for payments

It was resolved by all Cllrs present that the payments for September as presented are to be made and for the cheques to be signed.

Income Source	Details	Amount
Lloyds	Interest	15.4
Lloyds	Interest	12.37

Payee	Details	Power	Amount
Lloyds	Bank Charges	GPC	£5.75
Lloyds	Bank Charges	GPC	£7.75
R Gregory	EMAPP Site Licence	GPC	£39.78
V Roberts	Salary & Home Working July	GPC	£269.01
HMRC	PAYE/NI July	GPC	£60.80
V Roberts	Salary & Home Working August	GPC	£269.01
HMRC	PAYE/NI August	GPC	£60.80
Hartpury Village Hall	Hall Hire	GPC	£85.50
Adrian Hope Tree Services	Works to Trees as recommended and agreed	GPC	£906.00
Zurich Insurance	Renewal for 3rd Year of LTA	GPC	£910.17
Mark Clarke	Flowers for the Church	GPC	£12.00

6.2 Financial statement and cash re-conciliation

It was resolved to approve the income and expenditure to date, the bank reconciliation to date and the expenditure against budget to date, a copy will be attached to the minutes.

6.3 Annual Insurance Renewal

The Insurance renewal was discussed for the 3rd year of the 3 year LTA and the Parish Council assured itself that the insurance cover was sufficient for the needs of the Parish and no amendments were needed.

New quotes will be sought in preparation for the meeting to be held in July 2026 to enable the insurance cover to be discussed.

6.4 Quarterly Financial Check

It was noted that a quarterly internal check had been undertaken and that all was in order.

6.5 Poppy Wreath and Display

It was resolved that a poppy wreath would be obtained at a cost of £50.

6.6 Assets and Inspection

Following the walkabout for the annual inspection of assets it was resolved to purchase a second noticeboard the same size as the existing for the bus shelter in the Village at a maximum cost of £300, the current noticeboard is very well used to display activities in the Village. All other assets were found to be in a satisfactory condition and an update asset register will be circulated and added to the noticeboard and website.

6.7 Budget Discussions 2026-27

The proposed budget for 2026-27 was handed out to Cllrs for consideration, this will be added to the agenda for November for further discussion with precept considerations.

7. Grass Cutting

There were no new or existing matters to discuss.

8. Planning

8.1 Planning Applications

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details	Comment
P0954/25/FUL	Nyasa, Over Old Road	Removal of 19m long section of H1 Cypress (Conifer) hedge along boundary with Quarry Close and replacements with 1.6m high close board fencing.	The Parish Council considered the planning application for Nyasa and support the application
P0510/25/FUL Revised Plans	Land at May View	Erection of a self build detached 3 bedroom bungalow and detached garage with associated parking, landscaping and works.	Hartpury Parish Council considered the planning application for Land at May View and object to the planning application for the following reasons: • There are flooding and sewerage issues in this area which, at times, are very severe and are currently being investigated by STW. Any development in this area will exacerbate the existing issues. • The proposed development is outside the settlement boundary. • The hedge should be of a native species and not a laurel hedge in keeping with biodiversity.

8.2 Local Plan

The Local Plan response was discussed and it was resolved to submit the comments agreed. An extension of time will be requested to the 30th September, the Chair and the Clerk will ensure that the response is submitted by the deadline of the 30th September.

9. Police Matters

There were no matters to discuss.

10. Highways

10.1 Most recently updated Highways report.

All outstanding matters on the most recent report were considered for actions to be sought from Highways. The new matters below are to be reported:

The hedge at Danford Lane has been reported as a nuisance overhanging the pavement, KF is to check and advise the Clerk, if this has not yet been cleared the owner will be written to.

The hedge on the corner of Danford Lane and the A417 needs to be cut back as it is obscuring the view of traffic to the right when exiting Danford Lane. The owners will be written to.

The hedge along the A417 opposite the Royal Exchange needs to be cut back, the owners will be written to.

The shrub/bush on Danford Lane in the area of Acorn Lodge is overhanging the pavement and will be reported to Two Rivers.

10.2 Footpaths

RP updated the Parish Council on the footpaths below following his walkaround with the Footpath Officer.

- A new bridge is to be installed on the Perry Pear Centre footpath by the County Council
- Footpath 11 (Sloper Farm) the owners of the overgrown stile are to be written to by the Footpath Officer
- Footpath 14 (Cooks Hill) has been partly cleared and will be cleared further in due course.
- Footpath 31 boards are to be installed by the Footpath Officer over the ditch
- Footpath 11 (Cherry Cottage – opposite Cooks Hill) the owner has erected signs directing walkers to the main gate, the Footpath Officer is to remove the stile and install a new gate and has asked if the Parish Council would pay for the gate at a costs of £125 plus VAT. , it was resolved by all Cllrs present that this is to be funded by the Parish Council from the footpath fund for gates and stiles.
- The installation of the accessible gates as previously discussed are currently being installed, once completed an invoice for £600 (plus VAT) will be sent to the Parish Council.

11. War Memorial and Milestones

It was resolved that the Clerk would ask for references and photos from the lowest priced companies. This will be added to the November meeting for further discussion.

12. Trees

It was resolved that the recent tree works have made a great difference to the trees and have been expertly carried out.

It was resolved to ask Jim Chapman if he would kindly grow a Betty Prosser Perry Pear Tree for the Parish, this will be added to the November meeting for discussion on where to plant the tree when it is ready.

13. Ash Dieback Project

The Ash Dieback Scheme was discussed and it was resolved that at the current time no trees or whips are required by the Parish Council.

14. Community 20s and Safer Road Initiatives

The initiative was discussed and it was resolved that as the C67 is currently entering into the TRO process there is no submission to make.

15. Thermal Cameral Loan Scheme

The Parish Council do not wish to be considered for storing/holding any thermal cameras at the current time.

16. Parish and Town Council Communication – following cluster meetings held previously

The dates of the cluster meetings were discussed, as no-one is able to attend the Clerk will ask if there will be any notes that will be circulated.

17. GAPTC Councillor Portal Access

It was resolved to send the invitation to all Cllrs and those that wish to can sign up for the service.

18. Parish Zones

It was resolved to delay this until the November meeting.

19. Community Emergency Plan

It was resolved to delay this until the November meeting.

20. Other Items for Information Only/Future Agenda Items

Banking arrangements and website/email updates will be added to the November agenda.

21. Dates of next Meeting

The meeting closed at 9.55pm