

Hartpury Parish Council

Minutes of the meeting held on Monday 2nd March 2026 at Hartpury Village Hall at 7.00pm

Present: Cllr R Gregory (RG) (Chair), Cllr M Clarke (MC) (Vice-Chair), Cllr R Pett (RP), Cllr R Watson (RW), Cllr K Freeman (KF), and Cllr R Hunt (RH).

The meeting was chaired by RG and the minutes were taken by the Clerk.

There were no members of the public present.

1. Apologies for Absence:

Apologies for absence were received from Cllr C Davies (CD).

2. Declarations of Interest

Declarations of interest were received from Cllr M Clarke for the planning application at St. Mawgan as a friend of the applicant.

3. Minutes of Previous Meeting(s)

It was resolved by all Cllrs present to accept the minutes of the Ordinary Meeting held on Monday 5th January 2026 and the Extra Ordinary Meeting held on Tuesday 3rd February 2026, the minutes were signed as a true record.

4. Public Consultation

One member of the public attended and spoke to the Parish Council regarding an idea for a Hartpury Goodwill Festival to be held on Saturday 5th December alongside the market with the idea of running stalls, a reindeer trail, street food, a pop up café and visit from Santa including food bank donations and donations to charity. The cost of the Igloo for Santa will be £250 and the Hall Hire will be £144. The Parish Council will consider any possible donation under Agenda Item 13.

5. Reports

5.1 District Cllr Philip Burford sent his apologies for the meeting.

5.2 District Cllr Clayton Williams was not present.

5.3 County Cllr Stuart Graham sent his apologies for the meeting.

6. Finance

6.1 Accounts for payments

It was resolved by all Cllrs present that the payments for March, as presented, are to be made and the cheques are to be signed.

Income Source	Details	Amount
Lloyds	Interest	12.87

Payee	Details	Power	Amount
Lloyds	Bank Charges	GPC	£7.75
Clerk & RFO	Salary & Home Working January	GPC	£276.96
HMRC	PAYE/NI January	GPC	£62.60
Lloyds	Bank Charges	GPC	£5.25
Clerk & RFO	Salary & Home Working February	GPC	£276.76
HMRC	PAYE/NI February	GPC	£62.80
Hartpury Village	Hall Hire	GPC	£21.00
ICO	Annual Registration	GPC	£52.00
Clerk & RFO	Salary & Home Working March	GPC	£276.96
HMRC	PAYE/NI March	GPC	£62.60

6.2 Financial statement and cash re-conciliation

It was resolved to approve the income and expenditure to date, the bank reconciliation to date and the expenditure against budget to date, a copy will be attached to the minutes.

6.3 Microsoft Office 365

The renewal of Office 365 was agreed at a cost of £85.20 plus VAT for the year.

6.4 Domain, Website and Email update

The domain has now been purchased with Mythic Beasts and the website will be transferred shortly. The email for the Clerk has been set up for .gov.uk and will start to be used going forward. The Clerk will liaise with Cllrs to set up the new Cllrs emails on laptops.

6.5 Quarterly Internal Check

The quarterly check has been carried out and it was noted that all is in order.

6.6 Internal Audit 2025-26

The internal Audit for 2025-26 is scheduled for 2nd April 2026

7. Grass Cutting

There were no new or existing matters to discuss.

8. Planning

8.1 Planning Applications

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details	Comment
P1293/25/FUL	Land West of A417, Gloucester Road	Variation of condition 2 (approved plans) to allow for modification to the approved plans relating to planning permission P0150/23/FUL	Hartpury Parish Council considered the application for Land West of A417, Gloucester Road and have no comments to make.

8.2 Revised Draft Local Plan

The agreed response is to be submitted by the Clerk, a copy of the response will be attached to the minutes.

8.3 Land North of the Royal Exchange

The lighting enquiry regarding the Land North of the Royal Exchange was discussed and it was resolved that this should be unlit in keeping with the area, this is supported by the Parish Council.

9. Local Government Reorganisation

The agreed response as below is to be submitted by the Clerk:

The Parish Council have thoroughly examined the 3 options and unanimously agree that the single council option is the only acceptable choice.

10. Assertion 10 and Policies

The previously circulated policies were discussed and it was resolved to adopt all without changes. The policies will be added to the website.

11. Police Matters

There were no matters to discuss.

12. Highways

12.1 Most recently updated Highways report.

- All outstanding matters on the most recent report are to be sent to Highways with the following in particular to be followed up:
- The previously reported hedge at Pear Tree Cottage is to be chased through Highways
- The hedge at Danford Lane that was previously reported as a nuisance overhanging the pavement is also to be reminded to and chased with Highways.
- Cllr Freeman will update the Clerk on the condition of the previously reported hedge at the junction of Danford Lane and the A417.
- The potholes at the Vicarage, Over Old Road were reported on the 2nd February, an update is to be chased with Highways.

- The hedge along the A417 opposite the Royal Exchange is in need of cutting back, this will be chased with Highways.
- The works to the ditch at Dell Cottage have been completed but not the drainage.

12.2 C67

An update is awaited from the County Cllr.

12.3 A417 Flooding

The Chair advised that a meeting re flooding has been arranged by Gloucestershire County Council which no-one is able to attend, the Chair will arrange for a meeting for Hartpury with the contact at GCC.

The Clerk advised that 100 floodsax for Hartpury have been delivered and are stored with Mr Priday, our Snow Warden and Snow Plough Operator, should these be needed.

12.4 A417 Crossing

The crossing was discussed, in conjunction with the email that was received from a Parishioner regarding the possibility of a crossing on the A417 as there are major concerns for the safety of those crossing the road. It was resolved that a pelican crossing is needed and it was agreed to ask the County Cllr if there would be any funding available towards this from the County Council, Highways or other areas.

12.5 Footpaths

RP updated the Parish Council on the footpaths.

13. Hartpury Goodwill Festival

The Parish Council discussed the event which was considered to be of benefit to the Parish and resolved to make a donation of £250 for the hire of the Igloo for Santa.

The clerk is to advise the event organisers.

14. War Memorial and Milestones

It was resolved to consider the quotations at the May meeting.

15. Area of Land for Community Led Project

The Parish Council considered the project again and were agreed that the Parish Council would prefer to see an additional trough planted up by the community in the area. The Parish Council would be unable to contribute at this time. The Clerk is to advise the organiser.

16. Community Emergency Plan

The updates so far were agreed and this will be added to the May meeting for discussion and finalising.

17. Dates of Meetings 2026-2027

The following dates were agreed

Monday 4th May 2026 - Annual Meeting of the Parish Council

Tuesday 12th May 2026 - Annual Parish Meeting 7.30pm following the Village Hall AGM

Monday 6th July 2026 - Ordinary Meeting

Monday 7th September 2026 - Ordinary Meeting

Monday 2nd November 2026 - Ordinary Meeting

Monday 4th January 2027 - Ordinary Meeting

Monday 1st March 2027 - Ordinary Meeting

18. Items for Information Only/Future Agenda Items

There were no items for information of future agendas.

19. Date of next Meeting

Monday 4th May 2026

The meeting closed at 10.00pm