

Hartpury Parish Council

Minutes of the meeting held on Monday 5th January 2026 at Hartpury Village Hall at 7.00pm

Present: Cllr R Gregory (RG) (Chair), Cllr C Davies (CD), Cllr M Clarke (MC) (Vice-Chair), Cllr R Pett (RP), Cllr R Watson (RW), Cllr K Freeman (KF), and Cllr R Hunt (RH).

The meeting was chaired by RG and the minutes were taken by the Clerk.

There were no members of the public present.

1. Apologies for Absence:

No apologies for absence were received from Cllrs.

2. Declarations of Interest

Declarations of interest were received from Cllr M Clarke for the planning application at St. Mawgan as a friend of the applicant.

3. Minutes of Previous Meeting(s)

It was resolved by all Cllrs present to accept the minutes of the Ordinary Meeting held on Monday 3rd November 2025, the minutes were signed as a true record.

4. Public Consultation

One member of the public attended and spoke to the Parish Council regarding a planning application that they had previously made. At a recent onsite planning meeting he felt unsupported following the support shown to an objecting parishioner at the meeting. They recognised and praised the Parish Council for doing a fantastic job but wanted to express that they felt let down regarding their planning application(s). The Parish Council have taken the comments on board. The planning application discussed had been granted permission prior to the meeting this evening.

The Hartpury University and College Annual Christmas lunch was attended, but it was noted that Cllr S Graham had been invited but did not reply or attend.

An email request has been received regarding turning a small area at the top of Broad Street (behind the Noticeboard and opposite the Royal Exchange by the hedge and the curve of land that then takes you down part of Broad Street) into a Community led piece of Gardening for Hartpury Residents to be part of.

The idea was discussed and it was resolved to seek further information on the idea before further consideration or any decisions. The Clerk is to seek information on the % of people who would take part, who would pay for the plants and future upkeep and who would be able to re-instate the area if the project were ended.

This will be added to the March meeting for an update.

5. Reports

5.1 District Cllr Philip Burford sent his apologies for the meeting.

5.2 District Cllr Clayton Williams sent his apologies for the meeting.

5.3 County Cllr Stuart Graham was not present.

6. Finance

6.1 Accounts for payments

It was resolved by all Cllrs present that the payments for January, as presented, are to be made and the cheques are to be signed.

Income Source	Details	Amount
Lloyds	Interest	12.02
Lloyds	Interest	13.89
Lloyds	Interest	12.03

Payee	Details	Power	Amount
V Roberts	Bus Shelter Noticeboard as agreed	GPC	£223.32
Lloyds	Bank Charges	GPC	£6.25
Lloyds	Bank Charges	GPC	£6.25
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V Roberts	Salary & Home Working December	GPC	£276.76
HMRC	PAYE/NI December	GPC	£62.80
V Roberts	Mythic Beasts 10 Year Domain Hosting .gov.uk	GPC	£192.00
Hartpury Village	Hall Hire	GPC	£40.50

6.3 Budget Discussions 2026-27

The proposed budget for 2026-27 was discussed and the final amendments were discussed, it was resolved to accept the budget for 2026-27.

6.4 Precept 2026/27 Discussions

Following the agreement of the budget for 2026-27 It was resolved that although the Parish Councils policy is to increase the precept on the basis of the September RPI the decision would be to increase the precept in line with the November RPI as this would result in a lower increase of £431.15 taking the total precept request for 2026-27 to £11777.00 .

It was noted that the Sept RPI was 4.6% and the November RPI was 3.8%.

The Clerk is to submit the paperwork.

6.5 Internal and External Audits 2024-25

It was resolved that all recommendations made in the Internal Audit had been undertaken. There were no recommendations following the completion of the external audit AGAR submission and period of electors' rights.

6.6 Internal Auditor 2025-26

The Clerk advised that the costs for GAPTC to carry out the internal audit were £210, plus additional costs of £35 per hour if additional work is needed and travel at 45p per mile if a visit was necessary, the costs for Charlotte Matthews to undertake the Internal Audit were £180 and travel at 45p per mile, additional work should not be needed as the audit will take place with the Clerk face to face. It was resolved by all Cllrs present to appoint Charlotte Matthews to undertake the internal audit for 2025-2026.

The Parish Council confirmed and assured itself that the Internal Auditor is competent and independent of the Parish Council.

7. Grass Cutting

There were no new or existing matters to discuss.

8. Planning

8.1 Planning Applications

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details	Comment
P1470/25/FUL	St Mawgan, Over Old Road	Erection of front compound wall and gate.	Hartpury Parish Council considered the planning application for St Mawgan and have no comments to make.
P1516/25/FUL and revised plans	Hartpury University and Hartpury College	Erection of a turnstile and associated development thereto.	Hartpury Parish Council considered the planning application for Hartpury University and Hartpury College and have no comments to make.

The Parish Council have received an enquiry from a parishioner regarding a house naming for a new build property on the Gloucester Road and it was resolved that there were no objections. The Clerk will advise the resident.

The bus stop on the left hand side of the A417 as you head towards Gloucester has had the bus stop song removed but not replaced. Highways/County Council are to be asked to reinstate the sign.

The bus stop on the right hand side of the A417 (on private Land) still has the hard standing, kerbs and poles in place, Highways/County Council are to be asked to remove this installation as was previously agreed and to update the Parish Council on what is happening and whether this can be placed on Broad Street instead as previously requested.

9. Police Matters

There has been some vandalism taking place including the breaking of car and house windows in the area of Over Old Road and Hiam Lane, the police have been made aware.

There were no further matters to discuss.

10. Highways

10.1 Most recently updated Highways report.

- All outstanding matters on the most recent report are to be sent to Highways with the following in particular to be followed up:
- The hedge at Danford Lane that was previously reported as a nuisance overhanging the pavement this is also to be reminded to and chased with Highways.
- The previously reported hedge at the junction of Danford Lane and the A417 is overhanging and the Clerk will liaise with Highways for this to be cut back and the owner to be written to.
- The bus stop opposite Danford Lane needs to be cleared so the slab that was previously installed can be used especially during wet weather as previously reported.
- The footpath from Danford Lane to Hartpur College and University needs to be cleared, Highways will be reminded that this needs clearing.
- An update regarding the C67 will be sought from County Cllr S Graham.
- The previously discussed crossing on the A417 was revisited. Once downloaded the Clerk will send traffic statistics including the number of vehicles travelling through the Village and traffic speeds to Highways and the police asking them for action to be taken. Points that should be considered are that the road is crossed by children, elderly persons, dog walkers and visitors and consideration must be given to the additional use by residents due to new housing in the Parish.
- The layby on Over Old Road will be discussed with Highways following the previous discussions when they were considering filling the layby in. The Clerk will also request that the bin to be moved from the layby to the grass area near the bench the junction of Broad Street and the A417.

New Matters

- Corsend Road potholes
- Water in road – Over Old Road at Dell Cottage
- Hedge along Corsend road on left hand side at Pears Cottage which is falling into the road, to be asked to repair.

10.2 Footpaths

RP updated the Parish Council on the footpaths:

- Footpath eight @ Orchard Centre - contractor attempted replacement of the bridge but became stuck, it has been temporarily repaired but will be replaced in time.
- An article was placed in the Parish Magazine thanking people for their help so far with the footpath issues and asking for the continued reporting of problems, all quiet so far.
- Cllr R Pett will be meeting the Footpath Office on the 13th January for another walkabout.

11. War Memorial and Milestones

It was resolved to consider the quotations at the March meeting.

12. Welcome to Hartpur Packs

The drafted 'Welcome to Hartpur' leaflets were circulated at the meeting and discussed, the Clerk is to send information to Cllr Freeman for inclusion and Cllrs are to send Cllr Freeman more ideas for information to be included.

These will be discussed again at the March meeting.

13. Community Emergency Plan

The updates so far were agreed and this will be added to the March agenda for discussion and finalising.

14. Other Items for Information Only/Future Agenda Items

- The traffic statistics were given to Cllrs by Cllr C Davies, these will be downloaded and sent to the Clerk for sending to Highways and the Police and for including in the newsletter together with the information regarding the 'Welcome to Hartpury' leaflets.
- The tree outside the School has fallen down.
- The fish and chip shop adverts are removed too late or not removed at all, the Clerk will seek their removal.

15. Date of next Meeting

Monday 2nd March 2026

The meeting closed at 9.45pm