Hartpury Parish Council

Minutes of the meeting held on Wednesday 2nd September 2026 at Hartpury Village Hall at 7.00pm

Present: Cllr R Gregory (Chair) (RG), Cllr M Clarke (Vice-Chair) (MC), Cllr R Watson (RW), Cllr K Freeman (KF) and Cllr T Freeman (TF)

The meeting was chaired by RG and the minutes were taken by the Clerk.

There were no members of the public present.

1. Apologies for Absence:
Apologies for absence were received from Cllr R Pett and Cllr R Hunt, the apologies were accepted and minuted.

2. Declarations of Interest
No declarations of interest were received.

3. Minutes of Previous Meeting(s)

It was resolved by all Cllrs present to accept the minutes of the Ordinary Meeting held on Monday 6th July 2026. The minutes were signed as a true record.

4. Casual Vacancy
The Parish Council had previously received an application for the casual vacancy.
It was resolved to co-opt Mr T Freeman to the Parish Council

5. Public Consultation
There were no members of the public present.

6. Reports

5.1 District Cllr P Burford spoke to Cllrs about the Biosphere and the motion at the mtg in May, letters from West Dean PC and the Commoners Association and the meetings that have been arranged. Glynchbrook, the Local Plan and the gateway method and an idea of how long this will take to complete.
No update has been received from the FoDDC regarding the Nature and Climate Emergency Strategy meaning no discussion could take place.
Cllr Burford updated the Cllrs regarding Village Halls, Churches and black bin waste collections as this is likely to become a paid for service.

5.2 District Cllr C Williams sent his apologies

5.3 County Cllr Stuart Graham spoke to Cllrs about the C67 mtg that was held previously, the money to be invested, the TRO to be undertaken at a later date with the interim speed limit towards the bend and the crossing into the University/College. It is expected to be completed within a reasonable timeframe. Cllr Graham considered the Cllrs concerns that they were unable to join the meeting and will see if there is a recording of the meeting available.
Cllr Graham will obtain a copy of the email from Highways as this has not been received by the Parish Council and will send this to the Clerk. This will be raised to Government if no action is taken within the reasonable timeframe.
The Parish Council concerns regarding future flooding and traffic using the C67 were noted and that the 30mph limit is needed along the entire C67 and not just at the bend to avoid accidents, it was noted that from previous meetings the promised SID was never made available even thought the PC found a suitable place to install and the finance was all agreed.

7. Finance

7.1 Accounts for payments
It was resolved by all Cllrs present that the payments for September as presented are to be made, it was resolved to sign the cheques.

Income Source	Details	Amount
Lloyds	Interest	8.69
Lloyds	Interest	8.71

Payee	Details	Power	Amount
Lloyds	Bank Charges	Lloyds	£5.75
Lloyds	Bank Charges	Lloyds	£8.75
Clerk & RFO	Salary & Home Working July 26	Clerk &	£276.76
HMRC	PAYE/NI July 26	HMRC	£62.80
Clerk & RFO	Salary & Home Working August 26	Clerk &	£276.96
HMRC	PAYE/NI August 26	HMRC	£62.60
Zurich Municipal	Annual Insurance	Zurich	£836.64
Hartpury Village Hall	Hall Hire	Hartpury	£21.00
Grave Clean	War Memorial Cleaning and Lettering, cleaning of 2 Milestones	Grave	£1,275.00

7.2 Financial statement and cash re-conciliation

It was resolved to approve the income and expenditure to date, the bank reconciliation to date and the expenditure against budget to date, a copy will be attached to the minutes.

7.3 Quarterly Financial Check

It was noted that a quarterly internal check had been carried out and that all was in order.

7.4 External Audit 2025-26

No matters have been raised, the external audit for 2026-27 is now considered to be completed.

7.5 Remembrance Wreath

It was resolved to arrange a wreath for the Remembrance Service for 2026.

It was resolved that the poppies are to continue in the are opposite the Royal exchange and a £50 donation was agreed for the WI.

7.6 Assets and Inspection

Following the asset inspection it was agreed to seek the digital copies of the maps from Cen provided these are available for Philip to complete for the information boards.

Bench repairs are needed to the bench at the top of Corsend Road and it was resolved to accept the quote received of £260 for the works to be completed.

It was resolved that the Clerk will obtain the land registry documents for the area of land at the junction of Broad Street/A417 opposite the Royal Exchange and for the land along the A417 opposite the War Memorial.

7.7 Insurance

The renewal of the insurance was considered and it was resolved that the insurance is adequate for the needs of the Parish.

It was resolved to renew the Policy with Zurich Insurance at a cost of £836.64

7.8 Budget 2027-28

The Clerk will check the precept increase policy ahead of the October re increasing the precept.

7.9 AGAR Digital Portal

The Clerk advised that the External Audit AGAR is being offered as an electronic submission for 26-27 and the Clerk intends to use this system, electronic submission will be mandatory from 28/29.

8. Grass Cutting

There were no new or existing matters to discuss.

9. Planning

9.1 Planning Applications

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details	Comment

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P0961/26/PIP	Land Northeast of Waverley, Gloucester Road	Permission in Principle for the erection of dwelling	Hartpury Parish Council considered the planning application for Land Northeast of Waverley, Gloucester Road and have the following comments to make. • The Parish Council have concerns regarding the construction access and would insist that there is a robust method statement put in place during construction. • The proposed application is outside the settlement boundary
P0962/26/FUL	Barn Conversion, Cackleberries, Over Old Road	Erection of 4 dwelling and garages with associated parking, landscaping and works. Demolition of existing barns	Hartpury Parish Council have considered the above planning application for Barn Conversion at Cackleberries, Over Old Road and have the following comments to make: • The Parish Council would request that there is no street lighting permitted on this application and that lighting on housing is low level lighting. • The Parish Council have concerns regarding existing flooding and sewerage issues in the Village which, at times, are very severe and are currently being investigated by STW. Any developments will exacerbate the existing issues. • The Parish Council are aware that there is some Section 106 money attached to the site, please could you advise the following information: • How the amount is calculated. • At what point would the money be received by the FODDC. • What it can be used for. • Who do we approach and what forms need to be completed.

Planning Applications previously considered/agreed

Planning Ref	Property	Planning Details	Comment
P0862/26/AG	Land East of Newberries Farm, Blackwells End	Prior notification for the erection of an agricultural Poultry building.	• The Parish Council have major concerns with the above application for the following reasons; • Potential pollution of the local waterways as it is a poultry building on a stream that feeds into Collier's Brook which leads on into the Leadon. The proposed application is also very close to the wildlife pond in the orchard centre. • Air contamination to the surrounding properties is of concern especially as there are already agricultural poultry buildings in this area. • There is potential for increased traffic on a minor road creating issues for neighbours and visitors. • Over commercialisation of the site as there are already two additional chicken houses in close proximity to this newly proposed application all under the same ownership

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			• There are concerns over the number of chickens being housed, the application is to allow for them to be spread out but also to allow the business to grow which infers future increases in the numbers of chickens on the new site.

9.2 Land North of the Royal Exchange

Parking on the pavement is still taking lace at this development. It was resolved to write again to the developers to insist that the parking does not happen again, explaining that it is not acceptable and how dangerous it is for pedestrians including children, the elderly and those with walking aids plus drivers meeting cars on the bend passing the parked vehicles. It also needs pointing out that parking on the pavement is illegal.

9.3 Little Orchards

Works have commenced but the conditions attached to the permission state that no onsite development should take place until the conditions have been met, which they haven't. This is to be reported to Planning Enforcement, Stephen Colegate and Andy Barge.

10. Police Matters

There were no matters for discussion.

11. Highways

11.1 Most recently updated Highways report.

There were no updates on any other Highway matters.

11.2 C67

This was discussed previously under Agenda Item 6.

11.3 Flooding

There is concern over flooding if the roadworks are not completed – official route should be used M5/M50.

11.4 Footpaths

The information from Richard was discussed and noted.

11.4 War Memorial and Milestones

The quotes previously received were considered and it was agreed to accept the quote from Grave Clean of £1,275 for the War Memorial and Milestone Cleaning. The Clerk is to advise Grave Clean of the decision and arrange for the works to be carried out.

12. Parish Steward or Lengthsman Pilot Research

The Pilot Research was considered, it was resolved that the Parish Council would not want to participate in the scheme at this time.

13. Defibrillator and Bleed Kits

The costs of a second defibrillator and the bleed kits were discussed, it was resolved to purchase one bleed kit to be placed in the Defibrillator box at the Village Hall.

14. Parish Elections 6th May 2027

The Clerk advised of the costs and the process for the Elections in May, the costs need to be considered during the budget process.

15. Biosphere

This was discussed previously under Agenda Item 6.

16. Local Government Reorganisation and Devolution

This was discussed previously under Agenda Item 6.

17. Nature and Climate Emergency Strategy

No new strategy has been received from the FoDDC so no discussion could take place.

18. Tree and Project at Broad Street

Highways are to be contacted re the cutting back of the large tree in this area. The ownership of the land is being investigated.

19. Hartpury Green Tree

During the asset inspection and walkabout, the position for the Hartpury Green Tree was considered for the area at the top of Broad Street. It was resolved that this will be added to the agenda for the October meeting.

20. Meeting Date Reminders

Cllrs were reminded of the previously circulated dates for external meetings.

21. Other Items for Information Only/Future Agenda Items

It was noted that as the agreement is to meet each month the meeting must be kept shorter.

22. Date of next meeting

The date of the next meeting is Wednesday 7th October 2026

The meeting closed at 9.53 pm

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