

Hartpury Parish Council

Minutes of the meeting held on Monday 6th July 2026 at Hartpury Village Hall at 7.00pm

Present: Cllr R Gregory (Chair) (RG), Cllr M Clarke (Vice-Chair) (MC), Cllr R Watson (RW), Cllr R Pett (RP) and Cllr K Freeman (KF)

The meeting was chaired by RG and the minutes were taken by the Clerk.

There were no members of the public present.

1. Apologies for Absence:

Apologies for absence were received from Cllr R Hunt (RH), the minutes were accepted and minuted.

2. Declarations of Interest

No declarations of interest were received.

3. Minutes of Previous Meeting(s)

It was resolved by all Cllrs present to accept the minutes of the Annual Meeting of Hartpury Parish Council held on Monday 4th May 2026, the Annual Parish Meeting and the extra ordinary meeting both held on Tuesday 12th May 2026 and the extra ordinary meeting held on Tuesday 9th June 2026. The minutes were signed as a true record.

4. Public Consultation

There were no members of the public present.

5. Reports

5.1/5.2 District Cllrs P Burford and C Williams spoke to Cllrs about the local plan including explaining the gateway method, the social housing aspect and the Churcham and Glynchbrook developments. The government reorganisation and decision due 16th July and the Biosphere being extended for a further 6 months.

5.3 County Cllr Stuart Graham was not present

6. Finance

6.1 Accounts for payments

It was resolved by all Cllrs present that the payments for July as presented are to be made, it was resolved to sign the cheques.

It was resolved by all Cllrs present that the EMAP Site renewal invoice be paid and that this would be reviewed again next year.

Income Source	Details	Amount
Lloyds	Interest	10.74
FoDDC	Precept - 1st Half	5888.5
Lloyds	Interest	12.54

Payee	Details	Power	Amount
Lloyds	Bank Charges	GPC	£6.25
Clerk & RFO	Salary & Home Working May 26	GPC	£276.76
HMRC	PAYE/NI May 26	GPC	£62.80
Clerk & RFO	Salary & Home Working June 26	GPC	£276.96
HMRC	PAYE/NI June 26	GPC	£62.60
Hartpury Village Hall	Hall Hire	GPC	£21.00
Mr M Clarke	Union Jack Flag	GPC	£8.25

6.2 Financial statement and cash re-conciliation

It was resolved to approve the income and expenditure to date, the bank reconciliation to date and the expenditure against budget to date, a copy will be attached to the minutes.

6.3 Quarterly Financial Check

It was noted that a quarterly internal check will be carried out and minuted in September.

6.4 External Audit 2025-26

The Clerk advised that the external audit had been submitted and acknowledged. The last date for the public rights is the 14th July after which, if no matters are raised, the audit will be considered to be completed.

6.5 Assets and Inspection

It was resolved that the annual inspection of assets would be on Sunday 2nd August 2026 at 10.30am meeting at the Village Hall.

7. Schemes of Delegation

It was resolved by all Cllrs present that the current schemes of delegation for urgent decisions, planning and finance remain in place unchanged.

8. Parish Council Meetings

The regularity of the Parish Council meetings was discussed and it was resolved that monthly meetings would be held until the end of the financial year on 31st March 2026 at which point it will be reviewed. Meetings will now be held on the first Wednesday of each month, with the exception of August, and will no longer take place on the first Monday. Meetings will still be held in the Village Hall stating at 7pm.

A notice is to be placed in the Parish Magazine, a list of future meeting dates will be placed into the noticeboard.

9. Grass Cutting

There were no new or existing matters to discuss.

10. Planning

10.1 Planning Applications

It was agreed to submit the following comments/observations:

Planning Ref	Property	Planning Details	Comment
No planning applications had been received.			

10.2 Revised Local Plan

The revised local plan had been discussed under Agenda Item 5.1/5.2.

11. Police Matters

The Clerk is to enquire if there is still a PCSO for Hartpury to raise awareness of the recent vandalism that has been taking place in the Village.

Royal Mail are to be reminded that the post box at the top of Corsend Road is still loose in the ground but propped upright.

There were no other matters to discuss.

12. Highways

12.1 Most recently updated Highways report.

All outstanding matters on the most recent report will be added Fix My Street and sent to the Highways representative.

It was resolved that the need for a crossing in the Village would be highlighted when responding to relevant planning applications.

One of the bus stops that was part of the Section 106 money was started on the A417 but not completed, the Clerk will make contact with Highways to seek clarification on the stage this is now at.

12.2 C67

Cllr Stuart Graham has been made aware that the Parish Council would like to raise the ongoing issue of the C67 to the next level.

MC is due to attend a teams meeting with GCC, Hartpury University and college to discuss the issues on the C67 and to find ways to move forward.

12.3 Footpaths

Footpath 8 at the Perry Pear Centre has not yet had the replacement bridge installed.

RP updated the Parish Council on other footpath matters.

12.4 War Memorial and Milestones

The quotes previously received were considered and it was agreed to accept the quote from Grave Clean of £1,275 for the War Memorial and Milestone Cleaning. The Clerk is to advise Grave Clean of the decision and arrange for the works to be carried out.

12.5 Community 20s and Safer Road Initiative

There were no suggested roads at the current time, ideas will be held until the consultation includes Hartpury in the consultation.

13. Defibrillator and Bleed Kits

The availability of bleed kits that fit into the defibrillator cabinet were discussed, these are available at a cost of £102 including VAT, the potential for a second defibrillator was discussed and the Clerk will seek clarification on the possibility of installing at the Royal Exchange and the electricity supply to it and the purchase costs will be sought. The second defibrillator and the bleed kit will be discussed again at the September meeting.

14. Project at Broad Street

The most recent response regarding the proposed project at Broad Street was discussed, although it is not felt that the group could take this on at the current time the Parish Council agreed to look at the area, hedge and tree on the asset inspection. The Clerk is to obtain a Land Registry Map of the area in question.

15. Hartpury Green Tree

The previously agreed tree should, barring disasters, be available to plant later in the year, the Parish Council will consider a place to plant the tree on the asset inspection walkabout.

16. Biosphere

Following the recently circulated information it was noted that the Biosphere has been delayed for 6 months to allow for further public consultation to take place. Further information will be circulated when received

17. Local Government Reorganisation and Devolution

It was noted that an update should be received after the decision due on the 16th July 2026 to advise of the decision on the Unitary Council. Once received this information will be circulated.

18. Nature and Climate Emergency Strategy

Following the recently circulated information once the new strategy has been received from the FoDDC this will be circulated.

19. Gloucester City Council Review and Commencement of Public Consultation

After seeking advice it is believed that this has been sent to the Parish Council in error and therefore there are no comments to make.

20. Other Items for Information Only/Future Agenda Items

- Remind Two Rivers of the white goods still in the village
- Cllr K Freeman was thanked for the work on the 'Welcome to Hartpury' leaflets
- A notice will be put into the Parish Magazine to advise that the Parish Council have a supply of litter pickers and bags for anyone wishing to undertake a littler pick in the Parish. The advert will also advise of the change of day and dates for the upcoming Parish Council meetings this will also be placed in the noticeboard.

21. Date of next Meeting

Wednesday 2nd September 2026

The meeting closed at 9.05pm